

Adding User Instructions for Bronze Net Cash Manager

1. Enter your NetTeller ID and Password.

NetTeller Log In - Microsoft Internet Explorer

Address: https://cm.netteller.com/login/Authentication/Views/Login.aspx?P=PBWESSTO-ESTER&bn=2f52d859600...

Home Help Test Browser Reset Password

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FAQ's /

SUPPORT HOURS
Please contact Customer Service at (484) 881-4000 for questions. Our hours of operation are Monday through Friday, 8:00am to 8:00pm and Saturday 8:00am to 2:00pm.

NEW FEATURES
Have you ever forgotten your password or locked yourself out? [Click here](#) to learn how to setup the NEW PASSWORD SELF RESET FEATURE!

NetTeller ID

NetTeller Password

Login

Microsoft Internet Explorer Version 5 or higher saves user names and passwords. It will automatically complete

Done Internet

2:20 PM

2. Enter your Cash Management ID and Password.

Cash Management Log In - Microsoft Internet Explorer

Address: https://cm.netteller.com/login/Authentication/Views/LoginCm.aspx

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Cash Management ID

Cash Management Password

Login

Done Internet

2:22 PM

3. Once on the main screen, select Options from the menu.

Account Listing - Microsoft Internet Explorer

Address: https://www.netteller.com/fnbwestchester/fnbMain.cfm

NetTeller BillPay Options Contact Help Exit

Accounts Interest Rates

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Hello Net Cash Manager Demo!

View: 10 Accounts per page. Total Accounts: 2

Account (click for details)	Balance	Status
Operating Account	25.00	Select Activity ...
Payroll Account	175.00	Select Activity ...

Customer Summary Information

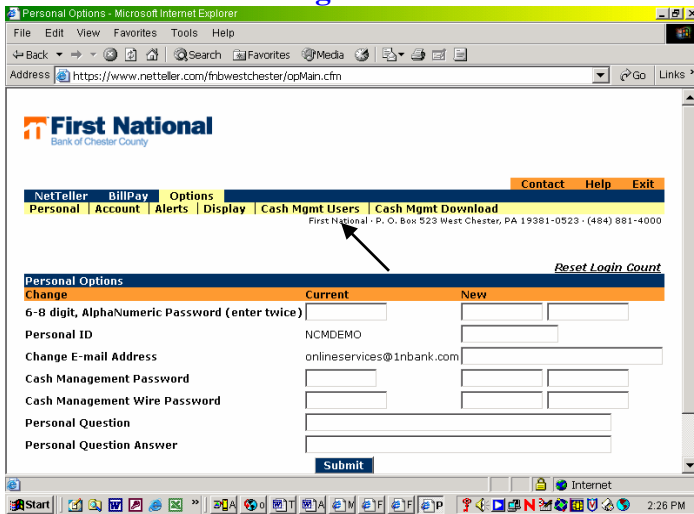
2 Deposit accounts with a total balance of 200.00

0 Loan accounts with a total balance of 0.00

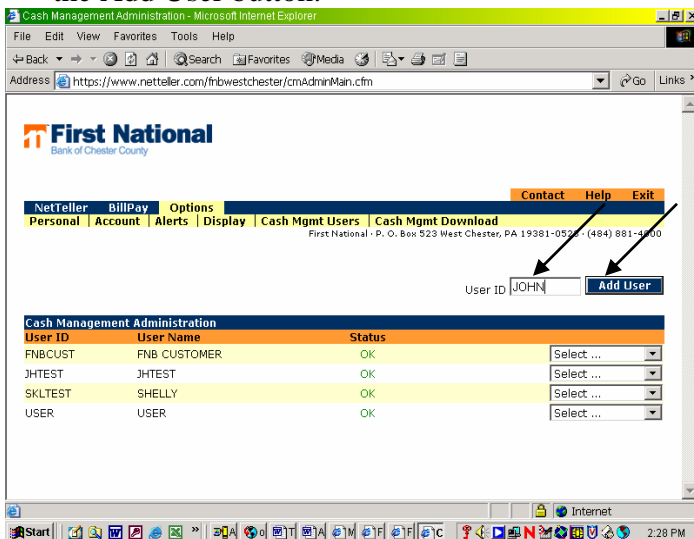
Done Internet

2:23 PM

4. Then select **Cash Mgmt Users** from the submenu that appears.



5. On the following screen, enter the User ID you would like to create. (i.e. If the person's name is John Smith, his User ID would be JOHN in all caps). Then click the Add User button.



6. On the screen below, complete the new User's personal information. Follow the detailed instructions below.

NetTeller | BillPay | Options | Contact | Help | Exit
Personal | Account | Alerts | Display | Cash Mgmt Users | Cash Mgmt Download
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Edit Cash Management User
User ID: JOHN

User Name: John Smith
Password:
Wire Password:
E-mail Address: john.smith@company.com

Administration: Partial
 Hold User
 Allow User Download

Limits Controls

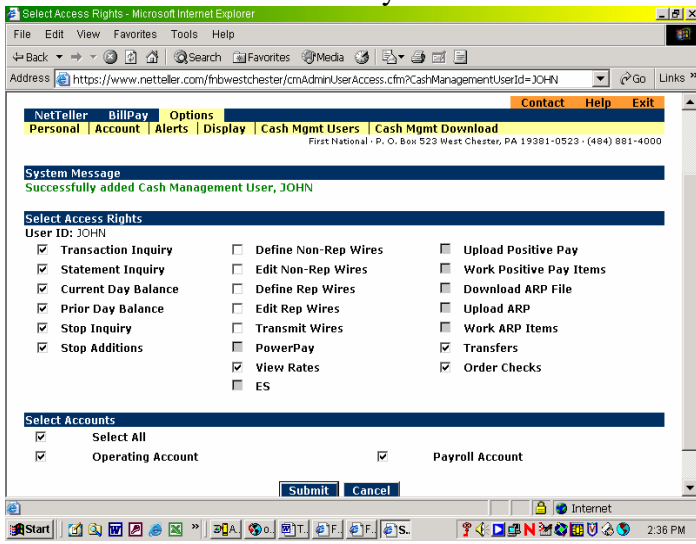
Daily ACH Limit	<input type="text" value="0"/> .00	Per Wire Limit	<input type="text" value="0"/> .00
Transfer Limit	<input type="text" value="999999999"/> .00	Daily Wire Limit	<input type="text" value="0"/> .00
Dual Wire Control	<input type="checkbox"/>	Dual Wire Control Limit	<input type="text" value="0"/> .00

ACH Controls

<input type="checkbox"/> Display/Download ACH	<input type="checkbox"/> Work with ACH	<input type="checkbox"/> Initiate ACH	<input type="checkbox"/> Import Record
<input type="checkbox"/> Full ACH Control	<input type="checkbox"/> Upload ACH	<input type="checkbox"/> Delete ACH	<input type="checkbox"/> Update Record

- The **User name** is the User's first and last name
- The **Password** is a temporary password that you set up for your new User. They can change it later.
- In the **Wire Password** field, enter 1111. This field does not pertain to you, but the system will not allow you to continue unless it is filled in.
- In the **E-mail Address** field, enter the new User's email address.
- The **Administration** option is what gives the User the ability to set up other Users. We suggest that only one User be set to yes. The rest should be set to No or Partial.
- Leave the **ACH Limit** and **Wire Limit** fields blank.
- In the **Transfer Limit** field, you have the ability to restrict this User's transferring options. Fill the field with 9's if you would like their transfer option to be unlimited. If not, enter the maximum daily transfer amount you would like them to have.
- Leave the rest of the boxes unchecked and click Submit.

- On this page, select the specific abilities you would like this User to have. At the bottom, select the specific accounts or the “Select All” option to give the User access to the accounts they will need. Click Submit.



- This will bring you back to the User list where you will see your new User added.

